



**Circle of Life Academy School Board  
Regular School Board Meeting  
June 17th, 2025 - 3:00 pm-until finished or tabled.**

- 1) **Call to Order: 3:42pm**
- 2) **Roll Call:**
  - a) Board Members Present:
    - i) Mary
    - ii) Lew
    - iii) Patty
    - iv) Trista
  - b) Others Present:
    - i) Seth
    - ii) Landa
    - iii) Vince
    - iv) Andrea Thompson
    - v) Bardie
- 3) **Approval of Meeting Agenda:**
  - a) Motion: Patty
  - b) Second: Trista
  - c) In Favor: All
  - d) Opposed: zero
- 4) **Approve Minutes of Prior Meeting:** [Regular School Board Meeting Notes for 5/13/25](#)
  - a) Motion: Patty
  - b) Second: Lew
  - c) In Favor: All
  - d) Opposed: zero
- 5) **Public Wishing to Address the Board (time limit to speak, 3 minutes):**
  - a) Andrea Thompson (Board Approved additional 7 minutes. 10 minute limit)
  - b)
- 6) **General reports:**
  - a) **Administrative report (Seth Houglum)**
    - i) Addressed throughout the agenda



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- b) Fiscal Leadership Team Report (Landa Moore - Financial Coordinator):
  - i) [Landa Moore in person](#)
  - ii)
- c) HR Report(Carol Zortman):
  - i) HR Report
  - ii)
- d) Facilities reports(Lindsey Loun - Facilities Manager):
  - i) [June Facilities Report](#)
  - ii)
- e) Programmatic Leadership Team Report:
  - i) There is no report for June.
  - ii)
- f) Athletics reports:
  - i) There is no report for June
  - ii)
- g) Culture and Language report:.
  - i) [Report Link](#)
  - ii)
- 7) **Mary Exit at 4:30**
- 8)
- 9) **New Business:**
  - a) Trista Ayers:
    - i) New school board member
    - ii)
  - b) Bardie Skjonsberg
    - i) COLA's SPED Director/Educational Psychologist
    - ii) On site M-F moving forward
    - iii)
  - c) Mobile Classroom Update
    - i) Tabled to July meeting
  - d) Annual Handbook and Student Application Document Review
    - i) This is in progress
    - ii) Final adjustments to be brought to the board at the July meeting
    - iii) 25-26 Handbook and Applications to be shared with all stakeholders, after approval in July.



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- iv) Enrollment will begin the first week of August.
- v) Intake process in place
- vi) [link](#)
- e) Safe Routes to School and Bikes
  - i) Moving forward with purchasing bikes, helmets, trailer and mounting brackets.
  - ii) Will be ready for the 25-26 school year.
- f)

BREAK

- g) Motion to end regular session and enter into Executive:
- h) Motion:
- i) Second:
- j) Favor:
- k) Opposed:

## 10) Old Business:

i)

## 11) Other business

a) Other business 1:

i)

## 12) Adjournment:

a) Motion to adjourn: 4:52pm

i) Motion: Patty

ii) Second: Trista

iii) Favor: All

iv) Opposed: zero

## Next Regular Board Meeting:

Date: 7/8/2025

Time: 3:00pm



**Commence Executive Session:**

Board Members Present:

Invitees present:

Agenda items:

-COLA Administrative/office Job Descriptions (Tabled)

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End Time: pm